

MINUTES
Litchfield Board of Fire Commissioners & EMS
February 22, 2012 Special Meeting
Town Hall Annex, 80 Doyle Road Bantam, CT

Members Present: Chairman John Campbell, Francine Spencer, Teresa Berry, Sam Kinkade, Doug Hatstat and Paul Parsons.

Also present: Fire Marshal Thomas O'Hare, Chief M. Berry, Chief Koser, and Chief Diorio

Chairman J. Campbell called the meeting to order at 7:00 p.m.

Approval of Minutes – A motion was made by P. Parsons and seconded by D. Hatstat to approve the minutes of the January 19, 2012 meeting. Passed

Northfield Fire Department Stairs – Chief Berry presented to the Board a request to send out Bid requests for the construction of the second set of required stairs that was approve in this year's Capital Budget. A motion was made by D. Hatstat and seconded by P. Parsons to allow Northfield Fire Company to send out their Bid request for the stairs. Passed.

Budgets – Department and Capital – Chairman Campbell spoke on the Capital Budget requests. The Board of Finance approve the \$250,000 as the second half of the cost for the Litchfield Fire Department tanker, \$85,000 for an ambulance replacement for Bantam Fire Company \$135,000 for Bantam Fire Company Roof replacement, and putting \$28,000 in a truck fund.

Chairman J. Campbell advised the Chiefs of service present that all companies will need to realign there budget categories so that the lines can be compared equally. The Board will assist the companies with this and will request the help of P. Parson in doing this. This is being done so each category has the same information for all companies. This not a move to reduce budgets, but give a clearer presentation at budget time.

The Board of Selectmen advised the Fire / EMS Board that there needs to be a \$5,000 reduction in the budget that is being sent to the Board of Finance for their approval. After much discussion it was agreed by the commission to revise the Fire Companies' budgets as follows; Northfield Fire Company \$75,208 - \$4,150 Reduction, Bantam Fire Company \$95,353 - No Reduction, Litchfield Fire Company \$84,150 - \$850 Reduction and East Litchfield Fire Company \$36,425 - No Reduction. There were no reductions to EMS budgets. A motion was made by P. Parsons and seconded by S. Kinkade to send the budget back to the First Selectman as amended. Passed

Commissioner D. Hatstat made a request that the bid prices for energy (Oil, Gasoline, Propane and electricity) need to be forwarded to the Fire Companies as soon as they are obtained so accurate budget figures can be compiled.

Fire Marshal – Fire Marshal O'Hare reported that the office is running smoothly and our physical provider is in the process of completing the project of costing out the new requirements for baseline blood work for all interior firefighters. The request for purchasing the hydrant flags has been processed by the Finance department and will be ordered shortly.

Communications –None

With no other business to bring before the Board a motion was made by P. Parsons seconded by D. Hatstat to adjourn the meeting at 7:46 Passed

Board of Fire Commissioners & EMS

Date

DRAFT